

## *4 A's of Internal Affairs*

**ANYONE** - Any individual must be permitted to file an Internal Affairs complaint. It can be a victim, a friend of the victim, a parent, juvenile (with or without parents), an illegal alien (you cannot ask immigration status), or it can be Anonymous. ANYONE means ANYONE

**ANY WAY**- An Internal Affairs complaint can be filed in ANY WAY: It could be by phone, by letter, written on napkin, in person, etc. You can not make someone show up in person or swear the statement to initiate the complaint process.

**ANY TIME**- A complaint must be taken regardless of the hour or the day of the week. At no time should a complainant be told to return later, even if the IA officer is unavailable. ANY law enforcement officer or civilian employee must take the complaint.

**ANYTHING**- As long as a complaint has sufficient factual information, the complaint must be investigated. It is predicated upon the victim's view of the situation.

**\*\*\*ANY LANGUAGE THAT IS DESIGNED TO DISSUADE SOMEBODY FROM FILING A COMPLAINT MUST BE AVOIDED.**