



105 Kennedy Boulevard
Somerdale, New Jersey 08083
856-783-6320 ext.- 2100 dmarx@somerdale-nj.com

Reg#:

Insp#:

**APPLICATION FOR CERTIFICATE OF COMPLIANCE
RENTAL PROPERTY
MUST BE COMPLETELY FILLED OUT**

ADDRESS OF PROPERTY: _____

BLOCK: _____ LOT: _____ YEAR BUILT: _____

OWNER: _____ PHONE: _____

E-MAIL ADDRESS: _____

PERSON/COMPANY HANDLING TRANSACTION

NAME: _____ PHONE: _____

E-MAIL ADDRESS: _____

COMPANY: _____

EMAIL: _____ PHONE: _____

TENANT: _____ PHONE: _____

CONTACT NAME FOR INSPECTION: _____

PHONE: _____ OCCUPANCY DATE: _____

DATE RECEIVED _____ (office use only) DATE OF INSPECTION: _____

WAS THE LANDLORD/TENANT REGISTRATION FORM COMPLETED and PAID? YES/NO

A CHECK OR MONEY ORDER PAYABLE TO THE SOMERDALE FIRE PREVENTION BUREAU MUST ACCOMPANY THIS APPLICATION AND MUST BE SUBMITTED UNDER THE FOLLOWING PAY SCHEDULE PRIOR TO OCCUPANCY DATE:

ELEVEN (11) + WORKING DAYS	\$ 60.00
FOUR (4) TO TEN (10) WORKING DAYS	\$ 90.00
THREE (3) TO ONE (1) WORKING DAYS	\$161.00

PLEASE USE THE INSPECTION GUIDELINE TO ELIMINATE THE NEED FOR A REINSPECTION. A \$25.00 FEE WILL BE REQUIRED FOR ALL REINSPECTIONS – EXPEDITED RE-INSPECTION THERE WILL BE AN ADDITIONAL \$25.00

djm-07/14/2025